



# LAKEHAVEN WATER AND SEWER DISTRICT

31627 1st Ave. S. | PO Box 4249 | Federal Way, WA 98063-4249  
Federal Way: 253-941-1516, Tacoma: 253-927-2922 | www.lakehaven.org

## REQUEST FOR TEMPORARY SUSPENSION OF CHARGES

### Regarding Uninhabitable Structures

Today's Date: \_\_\_\_\_

Service address: \_\_\_\_\_

Reason for request: \_\_\_\_\_

As the owner of the property at the service address designated above, I hereby request Lakehaven Water and Sewer District suspend the water and/or sewer charges for a six (6) month period with the provision that upon my request and the District's approval this suspension could be extended one time if necessary.

I am requesting the water meter be locked and sewer charges suspended for a six (6) month period. I understand that there will be a dormant charge per month charged for water.

I am requesting that the sewer charges only be suspended for a six (6) month period. I agree that no house water, surface water, or infiltration of unauthorized material shall enter the sewer system during this period of time. If extension is not requested and approved by the end of the six-month period, sewer charges will resume as previously billed.

I am requesting that the water meter be removed and I will be charged the District's current rate for such disconnection of the meter and the sewer charges be suspended for a six (6) month period. I understand there will be a re-connect charge for the water meter.

PHONE: \_\_\_\_\_  
 Home  Cell  Work  Other

NAME: \_\_\_\_\_  
*(Please print)*

SIGNATURE: \_\_\_\_\_  
*(Print form to sign if filling in online version of form)*

MAILING ADDRESS: \_\_\_\_\_

By: \_\_\_\_\_  
*(Inspector)*

Date: \_\_\_\_\_

**Note: It is the obligation of the customer to notify the District should the structure become uninhabitable prior to the end of the six month suspension period.**

Mail or deliver this form to: PO Box 4249/ 31627 1 <sup>st</sup> Ave. S., Federal Way, WA 98063-4249	Email to: <a href="mailto:lakehaven@lakehaven.org">lakehaven@lakehaven.org</a>	Fax to: 253-839-9738
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### FOR OFFICE USE

SUSPENSION DATES: \_\_\_\_\_ through \_\_\_\_\_  
ACCOUNT NUMBER: \_\_\_\_\_ ROUTE: \_\_\_\_\_