



31627 1st Avenue South • P.O. Box 4249 • Federal Way, WA 98063-4249
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NOTICE OF EMPLOYMENT

<u>POSITION TITLE:</u>	Applications Specialist
<u>UNION:</u>	AFSCME
<u>RESPONSIBLE TO:</u>	Director of Finance and IT
<u>POSTING DATES:</u>	Open 11/20/19 – open until filled (first review date 12/4/19)

Accepting applications from internal and external applicants.

Lakehaven Water and Sewer District has an immediate opening for an Applications Specialist in the IT Department.

APPLICATIONS SPECIALIST

2019 Salary Range: \$40.12 – \$52.16hour

Lakehaven Water and Sewer District is seeking an experienced Applications Specialist to maintain and support third party software used by the District, including but not limited to utility management, budget and accounting, payroll, work order/maintenance management, database and report writing, and various in- house developed applications. Additional responsibilities include designing and developing new applications to meet user requirements. The position will work with internal customers as well as third party programmers. CityWorks experience is a plus. Position placement and pay is dependent upon experience and qualifications.

BENEFITS:

- ◆ State of Washington Department of Retirement Systems PERS Plans
- ◆ State of Washington Health Care Authority's Medical, Dental, Vision benefit programs
- ◆ HRA VEBA
- ◆ Paid Time Off
- ◆ Holiday Pay

Does this sound like the job for you? Visit our website at www.lakehaven.org for the position description and application.

Lakehaven Water and Sewer District is an Equal Opportunity Employer. Individuals interested in applying for this position must submit a completed Cover Letter, Resume, and District Application, no later than 4PM 12/04/19 to Lakehaven Water and Sewer District, c/o HR, 31627 1st Avenue South, Federal Way, WA 98003. Incomplete application materials will not be accepted.

If you need an accommodation in the recruitment process or an alternate format of this announcement, please enquire directly with the Human Resources Manager.