

LAKEHAVEN UTILITY DISTRICT  
King County, Washington

SPECIAL BUSINESS MEETING  
November 17, 2011

A special meeting of the Board of Commissioners of the Lakehaven Utility District, King County, Washington, was held on November 17, 2011 at Lakehaven Center, 31531 First Avenue South, Federal Way, Washington 98003.

President Nowicki called the meeting to order at 6:00 p.m. and asked Commissioner McClain to lead the flag salute. Members/officials present were as follows:

Ronald Nowicki	President
Leonard Englund	Vice President of the Board
Charles Gibson	Secretary
Timothy McClain	Commissioner
Donald Miller	Commissioner
John Bowman	General Manager
Steve Pritchett	General Counsel
Morgan Dennis	Director of Finance/Information Services

APPROVAL OF MINUTES

Upon motion of Commissioner Gibson, which was duly seconded by Commissioner McClain, the Board unanimously **adopted** the minutes of October 27, 2011, as presented.

APPROVAL OF AGENDA

Upon motion of Commissioner Miller, which was duly seconded by Commissioner Englund, the Board, with Commissioners Miller, Englund, Gibson and McClain voting in the affirmative and Commissioner Nowicki abstaining, **approved** the agenda as presented.

CONSENT ITEMS

Upon motion of Commissioner Gibson, which was duly seconded by Commissioner Miller, the Board unanimously **approved** the Consent Items as presented below.

Accounts Payable Vouchers and Payroll Transactions with the warrant dates of 11/15/11, 11/16/11, and 11/17/11.

**Maintenance Fund No. 11-333-0510**

11/15/11 Voucher nos. 26929-26948, total amount of \$7,805.62;

11/16/11 Voucher nos. 26949-27027, total amount of \$161,147.93.

**Construction Fund No. 11-333-3510**

11/17/11 Voucher nos. 27028-27032, total amount of \$314,958.95

ACTION ITEMS

**#1, Lakota WWTP Digester Equipment Upgrade & Construction Implementation & Management Plan (Lakota Digester Mixer Replacement) CIP Project #5200009:** Chris McCalib reported that approximately four and a half years ago, EarthTech started design on the Lakota digester project to upgrade the current facility. Lakota had reached the 85% BOD design loading for three consecutive months and the project was explored to comply with the regulatory plant loading limits. He reported that the design on the project is complete and the capacity report to Washington State Department of Ecology has been approved. The permit modifications were based on the assumption of certain upgrades in the solids handling systems at Lakota to meet the new permit parameters. Discussion was held on keeping the plant in operation during the phasing in of each tank. Mr. McCalib reported that staff is recommending to utilize the On-Call Engineering Services contract with BHC Engineering to develop a project implementation and construction management plan to outline the costs and necessary planning elements to complete the digester modifications. He reported that there is an error in the dollar amount (\$64,112.00) for the scope of work reflected in the action item, and that the correct amount is \$61,298.00. Mr. McCalib commented that by increasing capacity from 2 digesters to 3, it will more than double the capacity and will carry plant loading limits well beyond the next 30 years.

Mr. McCalib introduced Chen Shen and Craig Chambers of BHC Consultants. Discussion was held on timeframe estimates for planning, rebuilding and upgrades. Mr. Bowman reported that it is currently estimated to spread over a 3-year period.

Upon motion of Commissioner Miller, which was duly seconded by Commissioner McClain, the Board unanimously **approved** the proposed scope of work with BHC Consultants in an amount not to exceed \$61,298.00.

**#2, Integration of the North Fork System into the Green River Filtration Project:** John Bowman asked if the Board had any questions or comments after reviewing the North Fork System letter. He reported that in an effort to maintain capacity, the Second Supply Partnership discussed how it would handle covering the cost of an asset others didn't pay for. Discussion was held on the methodology used in determining the current value and cost of maintaining the North Fork System which was built some 20 odds years ago. Discussion was held on second diversion water rights, capital savings, solids handling and various dewatering methods.

Upon motion of Commissioner McClain, which was duly seconded by Commissioner Englund, the Board unanimously **authorized** the District's representative on the Second Supply Project Committee to support and pursue the "Opt In" strategy incorporating the North Fork System into the Green River Filtration Project and to buy a proportional share of the North Fork System as described by Tacoma in Exhibit A.

INFORMATION ITEMS

**#1, 2012 Budget and Capital Improvement Project (CIP):** Morgan Dennis reviewed the 2012 O & M Budget Update with the Board. Discussion was held on cost to borrow and options for borrowing between water and sewer funds. Mr. Bowman reviewed the Capital Improvement Cost Summary Draft with the Board.

COMMITTEE REPORTS/COMMISSIONER COMMENTS

Commissioner Nowicki reported on discussions with the City of Milton and on the meeting John Bowman and he had with Pam Elardo of King County. He mentioned that the WASWD Section 4 meeting is scheduled for Monday, November 21 if anyone is interested in attending. He reported he will be out of town at the next regular Board meeting on December 8<sup>th</sup>.

Commissioner Englund reported on his visit to the water tank that had been emptied.

Commissioner McClain reported on the District's main flushing crew he met with. He commented on a City Council meeting he viewed and their discussion on a pump station. He also mentioned that he visited the emptied water tank as well.

STAFF REPORTS

**General Counsel:** Mr. Pritchett reported on the email response he received from the Assistant Attorney of Auburn. Discussion was held on future communications with the City of Auburn. Mr. Pritchett reported on a Step IV grievance received, and he mentioned that this will need to be reviewed in closed session at the next Board meeting on December 8<sup>th</sup>. Mr. Pritchett also gave an update on Union negotiations.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 8:18 p.m.



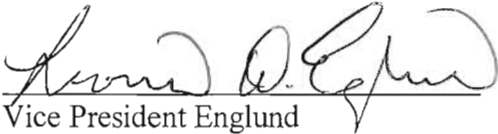
President Nowicki

Yea

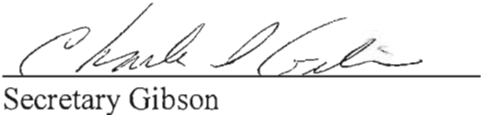
Nay

Abstain

ATTEST:

  
Vice President Englund

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yea	Nay	Abstain

  
Secretary Gibson

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yea	Nay	Abstain

  
Commissioner McClain

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yea	Nay	Abstain

  
Commissioner Miller

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yea	Nay	Abstain