

LAKEHAVEN UTILITY DISTRICT
King County, Washington

SPECIAL BUSINESS MEETING
April 30, 2009

A special meeting of the Board of Commissioners of the Lakehaven Utility District, King County, Washington, was held on April 30, 2009 at Lakehaven Center, 31531 First Avenue South, Federal Way, Washington 98003.

President Gibson called the meeting to order at 6:00 p.m. and asked Commissioner Miller to lead the flag salute. Members/officials present were as follows:

Charles Gibson	President of the Board
Edward Stewart	Vice President of the Board
Donald Miller	Secretary
Ronald Nowicki	Commissioner
Don Perry	General Manager
John Bowman	Engineering/Water Manager
Steve Pritchett	General Counsel
Morgan Dennis	Director of Finance/Information System

APPROVAL OF AGENDA

Upon motion of Commissioner Miller, which was duly seconded by Commissioner Nowicki, the Board unanimously **approved** the agenda as presented.

CONSENT AGENDA

Upon motion of Commissioner Miller, which was duly seconded by Commissioner Nowicki, the Board unanimously **approved** the Consent Items as presented below.

1. Accounts Payable Vouchers and Payroll Transactions with the warrant dates of 4/21/09, 4/22/09, 4/23/09, 4/27/09, 4/29/09, and 4/30/09.

Maintenance Fund No. 11-333-0510

4/21/09 Voucher no. 16500, total amount of \$83.95;
4/22/09 Voucher nos. 16501-16572, total amount of \$348,400.37;
4/23/09 Voucher no. 16589, total amount of \$13,662.00;
4/27/09 Voucher no. 16604, total amount of \$50,870.62;
4/29/09 Voucher nos. 16605-16646, total amount of \$92,871.56.

Construction Fund No. 11-333-3510

4/23/09 Voucher nos. 16573-16587, total amount of \$41,736.62;
4/30/09 Voucher nos. 16647-16653, total amount of \$85,717.86.

Redondo Outfall Fund No. 11-333-6040

4/23/09 Voucher no. 16588, total amount of \$21,385.51.

Payroll – Fund No. 11-333-0530 4/23/09

Warrants: \$ 3,468.19

Direct Deposits: \$ 196,336.57

Benefit Warrants: \$ 71,110.20

(voucher nos. 16590-16603)

Withholding/FICA \$ 81,549.79

Total Amount of: \$ 352,464.75

2. Surplus Property; Resolution No. 2009-1127.

ACTION ITEMS

#1, 2009 Redondo WWTP Influent Screen Installation (08-636): Andy Wilt reported this project consists of installing temporary facilities as required to maintain continuous wastewater flow into and through the existing headworks facility, removal of the existing weir gate, bar screen and other building components, structural modifications to the building, and the installation of an owner supplied mechanical perforated plate influent screen and associated controls, a new overhead roll-up door and new window. The District received seven (7) bids ranging from \$165,089.87 to \$267,180.00, including sales tax. The engineer's estimate was \$225,000, including sales tax. The low bid was offered by McClure and Sons Inc. of Mill Creek, Washington. Staff is recommending that the Board consider approving the contract with McClure and Sons Inc.

Upon motion of Commissioner Nowicki, which was duly seconded by Commissioner Stewart, the Board unanimously **approved** the construction contract with McClure and Sons Inc. in the amount of \$165,089.87, including sales tax, and authorized the General Manager to sign the contract.

#2, 2009 Comprehensive Wastewater System Plan – Final Draft Adoption: Andy Wilt handed out additional corrections to the 2009 Comprehensive Wastewater System Plan. Staff is recommending that the Board adopt the plan as submitted so it can be distributed to neighboring local and state jurisdictions for their review to ensure Lakehaven's Plan is consistent with their land use plans, policies and applicable regulations. Staff will also be submitting their remaining comments during this period. Discussion was held on the Symphony project and future capacity needs. Staff is recommending that the Board adopt Resolution No. 2009-1129, thereby adopting the final draft of the 2009 Comprehensive Wastewater System Plan, and directing staff to distribute the Plan to relevant reviewing agencies for their review and concurrence.

Upon motion of Commissioner Nowicki, which was duly seconded by Commissioner Stewart, the Board unanimously **adopted** Resolution No. 2009-1129, approving the final draft of the 2009 Comprehensive Wastewater System Plan prepared by PACE Engineers, Inc.

#3, Resolution of Commendation – Joseph Castaneda: Mr. Perry reported that Mr. Castaneda will be retiring from Lakehaven on May 4, 2009. He commented that Mr. Castaneda has worked for the District since April 1990 and always came to work with a great attitude and performed his job well. With many years of service, it is sad to see him leave.

Upon motion of Commissioner Miller, which was duly seconded by Commissioner Nowicki, the Board unanimously **adopted** Resolution No. 2009-1127, commending Joseph Castaneda for his years of dedicated service to Lakehaven Utility District.

#4, Board Vacancy – Set Special Meeting: Commissioner Gibson would like to have a special meeting on May 7 at 1:30 p.m. to review the applications for the Board position. Commissioner Miller reported that he will not be able to attend this meeting, but will come by the office on Tuesday to review the applications. Mr. Pritchett commented that discussion of the applicants' qualifications can be included in executive session. The Board Clerk will provide the Commissioners with copies of the applications for review on Tuesday with their Board packets.

Upon motion of Commissioner Stewart, which was duly seconded by Commissioner Miller, the Board unanimously **approved** setting a special meeting on May 7, 2009, at 1:30 p.m. to review the Board position applications.

INFORMATION ITEMS

#1, Lakota Neuros Blower Final Report: Chris McCalib provided a full color Neuros Blower Project Summary report and reviewed the report with the Board and staff. He reported that Wastewater Operations thought it would be nice to bring this before the Board as an information item to show them the cost savings. The Board thanked Mr. McCalib for his presentation. The Board further commented on how informative and nicely presented the report was and gave thanks to the crew for a job well done.

#2, DE Semi-Annual Status Report: Tim Osborne handed out a colored version of the exhibits to this information item to the Board and staff. Discussion was held on various developer extension projects and their status. Discussion was held on languishing Developer Extension Projects and the fact that the District only has three of these projects left. Further discussion was held on the active projects. The Board thanked Mr. Osborne for putting this report together.

COMMITTEE REPORTS/COMMISSIONER COMMENTS

Commissioner Miller commented on new plans for a fire department on the Brooklake property. He also reported that he will be attending the annual PNWS-AWWA Conference in Salem, Oregon this coming Wednesday through Saturday.

Commissioner Nowicki attended the WASWD Spring Conference in Yakima, Washington last week. The WASWD Fall Conference will be held September 16-18th at Campbells Resort in Lake Chelan, Washington. He reported that he also attended the MUPAAC meeting yesterday. He gave Mr. Pritchett a copy of the presentation on rates and on Brightwater. He gave an overview of what was discussed at the WASWD Spring Conference and the MUPAAC meeting.

Commissioner Gibson reported that Mr. Pritchett and he met with Jack Dovey and Pat Richardson to discuss franchise possibilities. They are in the process of re-signing a Franchise Agreement for Tacoma to serve Southwest Federal Way. They will meet with them again on May 11th to follow-up on things. Commissioner Gibson reported that the District hosted the Government Liaison Meeting on April 28th and gave an overview of what was discussed at the meeting.

STAFF REPORTS

General Counsel: Mr. Pritchett reported that the District has received 483 posters so far for the Poster Contest. The deadline for poster entries is May 8th and they are anticipating late flurries for the poster contest. The Poster Contest is set for the June 11th Board meeting. He also reported that Lisa Alexander, Carrie Peters and he met with the Unions to go over the REWARDS Program and the updated policies. Overall, they had a positive response to the REWARDS program and will review the updated polices and get back to him with comments. He would like to discuss implementation of the lagging payroll at an upcoming Board meeting and determine how the Board wants to handle this for the non-represented employees as well.

Director of Finance/Information Systems: Mr. Dennis reported that Webpay is handling over 1,000 transactions per month. It has really cut down on the volume of calls the District receives on shutoff day and is working out very well.

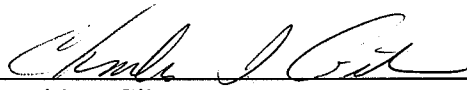
Engineering/Water Manager: Mr. Bowman received a letter from King County today recommending approval of the Comprehensive Wastewater Plan. The letter was signed by a representative of Ron Sim's office and reflects a number of misunderstandings of our Plan. He reported that he will send a letter to correct some of the misunderstandings. Mr. Bowman also discussed the Star Lake East project and the need to extend the Developer Extension Agreement on this until the plat approval expires on October 10th of this year. The District's intent is to terminate the Developer Extension Agreement if construction is not completed by the end of

October to free up some capacity for other home owners looking for access to capacity in the local sewer system.

General Manager: Mr. Perry reported he had a meeting today with the IEMC group in Federal Way and discussions were held on the swine flu outbreak. They will be re-visiting their pandemic plans. He also commented that at 5:01 p.m. he received an email from the Federal Way School District that the Woodmont School will be closed for seven (7) days because of a suspected swine flu outbreak. Don Perry also read an email from a customer thanking the District for a job well done.

ADJOURNMENT


There being no further business to come before the Board, the meeting was adjourned at approximately 7:43 p.m.



President Gibson


Yea Nay Abstain

ATTEST:



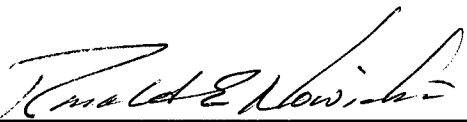
Vice President Stewart

Yea Nay Abstain



Secretary Miller

Yea Nay Abstain



Commissioner Nowicki

Yea Nay Abstain