

LAKEHAVEN UTILITY DISTRICT
King County, Washington

SPECIAL BUSINESS MEETING
February 18, 2009

A special meeting of the Board of Commissioners of the Lakehaven Utility District, King County, Washington, was held on February 18, 2009 at Lakehaven Center, 31531 First Avenue South, Federal Way, Washington 98003.

President Gibson called the meeting to order at 1:30 p.m. and asked Commissioner Miller to lead the flag salute. Members/officials present were as follows:

Charles Gibson	President of the Board
Edward Stewart	Vice President of the Board
Donald Miller	Commissioner
Ronald Nowicki	Commissioner
Don Perry	General Manager
John Bowman	Engineering/Water Manager
Steve Pritchett	General Counsel

Upon motion of Commissioner Nowicki, which was duly seconded by Commissioner Stewart, the Board unanimously **excused** Commissioner Tweddle from the meeting.

APPROVAL OF AGENDA

Upon motion of Commissioner Nowicki, which was duly seconded by Commissioner Miller, the Board unanimously **approved** the agenda as presented.

ACTION ITEMS

#1, General Manager and General Counsel Salary Setting: Commissioner Nowicki reported that during the February 12, 2009 meeting, an Executive Session was held to discuss the General Manager's and General Counsel's annual performance in preparation for setting their 2009 salary levels.

Upon motion of Commissioner Nowicki, which was duly seconded by Commissioner Miller, the Board unanimously **approved** that a combination of a COLA and merit increase in the amount of 6% be applied to the present salaries of the General Manager and General Counsel, effective January 1, 2009.

INFORMATION ITEMS

#1, Lakota Wastewater Treatment Plant Outfall Improvements Project Report Review: William Fox of Cosmopolitan Engineering Group, Inc. was present to answer questions from the Board and staff. Mr. Fox prepared the Lakota Wastewater Treatment Plant Outfall

Improvement Project Report and discussed its differences from the Redondo Outfall Project. Discussion was held on usable pipe. Mr. Fox prepared a quick overview to supplement the information in the binder. He commented that he formatted the binder in different parts for each audience. Part 1 is the Engineering Report. Part 2 is the Shellfish Closure Zone Evaluation and includes a detailed hydrographic data study and modeling of various diffuser sites and designs relative to WDOH shellfish certification policies. Part 3 consists of Technical Studies and provides the results of field investigations by specialized sub-consultants. Part 4 is the Pre-design Report and evaluates design alternatives for the recommended outfall alternatives, and advances the preliminary design concepts (pipeline materials, sections and construction methods) to an estimated 30 percent completion level. Part 4 also contains preliminary cost estimates, outline of technical specifications and preliminary drawings.

Mr. Perry had a list of questions he went over. He commented that he prepared this list of questions so he could determine the direction the Board wants to move on this project. Mr. Perry stated that he would like to see some policies added to the project. Discussion was held on cost of the project and who would be funding it. Discussion was also held on reuse and if this project would benefit the District and its rate payers. Discussion was held on right-of-way issues. Mr. Bowman mentioned DOE and NPDES requirements. Mr. Fox commented that he doesn't think this is a problem. Commissioner Gibson asked about dye test studies. Discussion was held on effluent pipe separation.

Mr. Fox reported that DNR paid for this report. Mr. Perry commented that the District has only contributed staff time to this project thus far. The Board commented that they do not see any benefit to the District's customers and do not feel compelled to move forward with this project unless it is funded by other agencies.

Mr. Perry stated he will prepare comments to the consultant on this project and make sure the Board's position is reflected in the document. The Board thanked Mr. Fox for the Report on this matter.

STAFF REPORTS

General Manager: Mr. Perry reported on the landslide down at the Lakota Creek in the area of the Lakota Wastewater Treatment outfall, and asked if the Board wanted to file paperwork with FEMA for this incident. The Board reported that they did not. Mr. Perry received a letter from the MidPuget Sound Fisheries Enhancement Group stating they would like to walk the property and conduct a survey at Redondo Plant. His recommendation is not to respond to this letter as they are not a government agency. As a private group of citizens, allowing them to walk the property would present a safety risk. The Board asked the District to respectfully decline to provide access. Mr. Perry reported that the District received a letter from FEMA today concerning the training in Emmitsberg. Those who will be going to Emmitsberg will be receiving a letter from FEMA shortly.

INFORMATION ITEMS (con't)

#2, Public Records Act Training: Mr. Pritchett gave a presentation on the Public Records Act. After the presentation, Mr. Pritchett reported that he will be preparing updates to District policies on this.

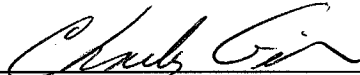
COMMITTEE RERPORTS/COMMISSIONER COMMENTS

Commissioner Nowicki reported that he attended the MWPAAC meeting this morning and has a report on reclaimed water that he will have copied and distributed to the Board and staff.

Commissioner Gibson reported that he attended the WASWD meeting. He received a Public Relations Toolkit for Sewer and Water Districts that he will have copied and distributed to the Board and staff.

ADJOURNMENT


There being no further business to come before the Board, the meeting was adjourned at approximately 4:26 p.m.



President Gibson

Yea Nay Abstain

ATTEST:




Vice President Stewart

Yea Nay Abstain

ABSENT

Secretary Tweddle

Yea Nay Abstain




Commissioner Miller

Yea

Nay

Abstain



Commissioner Nowicki

Yea

Nay

Abstain