

LAKEHAVEN UTILITY DISTRICT
King County, Washington

SPECIAL BUSINESS MEETING
October 7, 2008

A special meeting of the Board of Commissioners of the Lakehaven Utility District, King County, Washington, was held on October 7, 2008 at Lakehaven Center, 31531 First Avenue South, Federal Way, Washington 98003.

President Nowicki called the meeting to order at 1:00 p.m. and asked Commissioner Stewart to lead the flag salute. Members/officials present were as follows:

Ronald Nowicki	President of the Board
Charles Gibson	Vice President of the Board
Edward Stewart	Secretary of the Board
Beverly Tweddle	Commissioner
Donald Miller	Commissioner
Don Perry	General Manager
John Bowman	Engineering/Water Manager
Steve Pritchett	General Counsel
Morgan Dennis	Director of Finance/Information System

APPROVAL OF AGENDA

Upon motion of Commissioner Tweddle, which was duly seconded by Commissioner Miller, the Board unanimously **approved** the agenda as presented.

INFORMATION ITEMS

#1, 2009-2010 Budget Workshop: Mr. Dennis requested to review the Capital projects first before discussing the O & M budget. He handed out summaries of all the capital projects. Mr. Bowman handed out an additional list that gives some priorities to the list of capital projects. Mr. Dennis explained that the abbreviation "LTD" means "Life to Date". Under the 2008 column, these are all the amounts budgeted up to 2008 and under the LTD column, these are dollar amounts that have actually been spent so far through 2008. Mr. Dennis explained that these projects are not budgeted on a calendar year basis but rather on a life basis. Mr. Bowman asked that the Project Managers focus on current projects and not those budgeted in 2009/2010.

Project Managers Andy Wilt, Chris McCalib, Gene Yoder, Howard Moreland, John Lee, Morgan Dennis, Norman Cook, and Tim Osborne each reviewed the Capital projects in their areas with the Board. Mr. Perry reported on the Capital projects for Ken Canfield. Mr. Bowman reported on the Capital projects for Wes Hill and Stan French, and reported on the projects under his name as well.

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Mr. McCalib introduced new District employee, Craig Hanson, Operations Supervisor Lab ~~665~~ ^{Pretreatment}. Mr. Hanson commented that he is looking forward to being a part of this organization.

Mr. McCalib introduced Bo Vestergaard-Hansen of Brown & Caldwell to the Board.

Mr. Dennis stated that just the CIP presentation was covered so far and it may be better to cover the O & M budget at the next regular Board meeting on Thursday. Mr. Dennis commented that even if there were no monies spent on the CIP projects, the O & M budget is still not sufficient. Mr. Dennis thanked all the Project Managers for imputing this information into the Capital Improvement Project program.

STAFF REPORTS

General Counsel: Mr. Pritchett reported that Customer Service is experiencing an increase in delinquent accounts. The number of shut-offs is higher than normal for both commercial and residential accounts. In many cases, homeowners and business owners have abandoned their homes and businesses. It has been somewhat unusual in that the banks are no longer paying these utility liens off like they had in the past. Discussion was held on water shut off procedures and accumulation of charges. Mr. Pritchett mentioned that the real estate agencies are stepping in and paying for utilities on occasion.


General Manager: Mr. Perry reported that he forwarded on the IEMC training schedule received from Ray Gross to the Board and staff. Discussion was held on the locations of different trainings.

Commissioner Nowicki shared pictures of the submersion of the ~~665~~ Outfall pipeline with the Board and staff.

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ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 3:19 p.m.



President Nowicki

Yea Nay Abstain

ATTEST:

Chak Gibson
Vice President Gibson ✓
Yea Nay Abstain

Edward C. Stewart
Secretary Stewart ✓
Yea Nay Abstain

Beverly J. Tweddle
Commissioner Tweddle ✓
Yea Nay Abstain

Donald L. Miller
Commissioner Miller ✓
Yea Nay Abstain

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