

LAKEHAVEN UTILITY DISTRICT  
King County, Washington

REGULAR BUSINESS MEETING  
June 12, 2008

A regular meeting of the Board of Commissioners of the Lakehaven Utility District, King County, Washington, was held on June 12, 2008 at Lakehaven Center, 31531 First Avenue South, Federal Way, Washington 98003.

President Nowicki called the meeting to order at 6:00 p.m. and asked Commissioner Tweddle to lead the flag salute. Members/officials present were as follows:

Ronald Nowicki	President of the Board
Edward Stewart	Secretary of the Board
Beverly Tweddle	Commissioner
Donald Miller	Commissioner
Don Perry	General Manager
John Bowman	Engineering/Water Manager
Steve Pritchett	General Counsel

Upon motion of Commissioner Tweddle, which was duly seconded by Commissioner Miller, the Board unanimously **excused** Commissioner Gibson from the meeting tonight.

APPROVAL OF MINUTES

Upon motion of Commissioner Miller, which was duly seconded by Commissioner Tweddle, the Board unanimously **adopted** the minutes of the meeting of May 22, 2008, as presented.

APPROVAL OF AGENDA

Commissioner Nowicki requested that Information Item #2, Easement Encroachment, be moved to Action Item #2.

Upon motion of Commissioner Tweddle, which was duly seconded by Commissioner Stewart, the Board unanimously **approved** the evening's agenda as amended above.

CORRESPONDENCE

Commissioner Nowicki commented on the letter to Scott Thomasson from Ron Sims, and letter from Metropolitan Water Pollution Abatement Advisor Committee (MWPAAC) to Julia Patterson, Chair of King County Council, copies of which he provided to the Board and staff.

CONSENT AGENDA

Upon motion of Commissioner Tweddle, which was duly seconded by Commissioner Miller, the Board unanimously **approved** the Consent Items as presented below.

Accounts Payable Vouchers and Payroll Transactions with the warrant dates of 5/20/08, 5/27/08, 5/28/08, 5/29/08, 6/4/08, 6/5/08, 6/9/08, 6/10/08, 6/11/08 and 6/12/08.

**Maintenance Fund No. 11-333-0510**

5/20/08 Voucher no. 12811, total amount of \$55,839.78;  
5/27/08 Voucher no. 12812, total amount of \$45,508.96;  
5/27/08 Voucher nos. 12730, total amount of \$412.80;  
5/28/08 Voucher nos. 12731-12800, total amount of \$145,066.88;  
6/4/08 Voucher no. 12813-12851, total amount of \$42,251.24;  
6/10/08 Voucher nos. 12878-12879, total amount of \$2,935.00;  
6/11/08 Voucher nos. 12880-12933, total amount of \$112,347.81.

**Construction Fund No. 11-333-3510**

5/29/08 Voucher nos. 12801-12810, total amount of \$350,904.79;  
6/5/08 Voucher nos. 12852-12861, total amount of \$129,954.30;  
6/12/08 Voucher nos. 12934-12942, total amount of \$740,957.66.

**PWTF Redondo Outfall Fund No. 11-333-6040**

6/5/08 Voucher no. 12862, total amount of \$9,433.08.

**Payroll – Fund No. 11-333-0530 06/09/08**

Warrants:	\$ 452.73
Direct Deposits:	\$ 173,097.68
Benefit Warrants:	\$ 135,471.50 (voucher nos. 12863-12877)
Withholding/FICA	\$ 73,905.52
Total Amount of:	\$ 382,927.43

Correction to 5/8/08 Payroll info: Transfer should have been \$79,470.71, making the Total Amount \$399,205.17

ACTION ITEMS

**#1, Jovita Heights – Cornerstone DE Project; Offsite Oversizing Agreement:** Mr. Bowman stated that the proposed cost of the project stated in the agenda item of \$45,000.00 didn't include sales tax, and should be in an amount not to exceed \$50,000.00. The developer extension project is installing more than 6,100 lineal feet of new water line and replacement of 8" water main. The improvement includes replacement and upsizing of existing water main from Peasley Canyon Road to the subdivision along South 340<sup>th</sup> Street, and a new main extending to

the south. The new main in 56<sup>th</sup> Avenue South will complete a loop connection to an existing stub water main whose northern terminus is just south of South 348<sup>th</sup> Place. Auburn will provide sanitary sewer for the project. Staff has one current request for temporary water service along S 348<sup>th</sup> Place which would require the property owner to construct a small temporary water service line, acquire private easements, and pay an "earlycomer" fee to Lakehaven to offset costs for construction of the permanent improvements. This fee would be refundable if permanent facilities are not completed within 15 years. The Developer is willing to add this small improvement to their project through an Oversizing Agreement with Lakehaven, substantially in form as the attached Exhibit A. The proposed cost of up to \$50,000.00 is reasonable and less expensive than a capital improvement project undertaken by Lakehaven. Lakehaven would recover the cost of this improvement through Charges Payable in Lieu of Extension (CPILOE) when the unserved properties fronting South 348<sup>th</sup> Place connect in the future.

Staff recommends that the Board approves the Oversizing Agreement with the Developers of the Jovita Heights–Cornerstone Project substantially in the form as submitted for an amount not to exceed \$50,000.00.

Upon motion of Commissioner Tweddle, which was duly seconded by Commissioner Miller, the Board unanimously **approved** of the Offsite Oversizing Agreement substantially in the form as submitted and authorized the General Manager to execute the Agreement with the Developers of the Jovita Heights-Cornerstone Project for an amount not to exceed \$50,000.00, including sales tax.

**#2, Easement Encroachment; 32001 32<sup>nd</sup> Avenue South, Federal Way, WA, Foss East Campus Office Building – Generator Corral:** The District received an easement for a water main in 2003 to serve property located at 32001 32<sup>nd</sup> Ave S, Federal Way, Washington. The owners are installing a generator to serve the building, part of which, a generator corral, will extend 10 feet over the District's water main easement. The District indicated to the property owner that an encroachment agreement might be acceptable with the permission of the Board of Commissioners. Under the Encroachment Agreement, the property owner will be required to allow District staff access to the water facilities when needed and any expense of demolishing the encroaching generator corral or damage to it would be the property owner's responsibility.

Upon motion of Commissioner Tweddle, which was duly seconded by Commissioner Stewart, the Board unanimously **approved** the signing of the Amendment to Real Property Easement.

#### CLOSED SESSION

At approximately 6:10 p.m. the regular meeting was recessed in order to conduct a closed session for the purpose of discussing union negotiations. It was stated that the closed session would last approximately 5 minutes. At approximately 6:15 p.m. the closed session was adjourned and the regular meeting was reconvened.

INFORMATION ITEMS

**#1, Water Conservation Calendar Poster Contest:**

At approximately 6:40 p.m. the Conservation Calendar Poster Awards presentation began. Commissioner Nowicki introduced Linda Kochmar and thanked her for all her efforts and work in putting this event on. Commissioner Nowicki then introduced City Council Member Dini Duclos, Federal Way School Board President Ed Barney, and Federal Way School District Superintendent Tom Murphy, and thanked them for attending this event. He noted that there were over 518 drawings entered from 16 elementary schools. He introduced and gave special thanks to the poster judges, Patti Miller, Bonnie Nowicki, and Stephanie Twigg (not present) and presented flowers to them. Superintendent Murphy expressed the school district's appreciation to Lakehaven for putting on this program and gave a brief presentation on water conservation. Commissioner Nowicki explained the importance of water conservation and various methods used to conserve water.

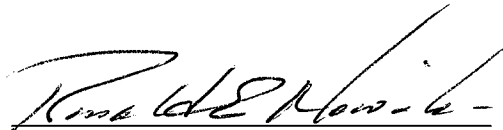
The following students and the names of their schools were winners of the 2008 Water Conservation Poster Contest:

NAME	SCHOOL	GRADE	PLACE
Katherine B.	Meredith Hill	3 <sup>rd</sup>	
Alexis D.	Mirror Lake	5 <sup>th</sup>	
Mylee J.	Nautilus	3 <sup>rd</sup>	
Nicole J.	Lake Grove	5 <sup>th</sup>	
Abby K.	Panther Lake	2 <sup>nd</sup>	
Michele Rose M.	Mirror Lake	5 <sup>th</sup>	
Miriam P.	Wildwood	5 <sup>th</sup>	
Danielle R.	Spring Valley Montessori	2 <sup>nd</sup>	
Alina A.	Spring Valley Montessori	Kindergarten	4 <sup>th</sup> Place Winner
Bittia M.S.	Sunnycrest	5 <sup>th</sup>	3 <sup>rd</sup> Place Winner
Jennifer T.	Mirror Lake	5 <sup>th</sup>	2 <sup>nd</sup> Place Winner
Hera L.	Silver Lake	4 <sup>th</sup>	Honorable Mention
Anna R.	Adelaide	5 <sup>th</sup>	1 <sup>st</sup> Place Winner

Each student was presented with his/her award and a reception followed to include a group picture with Award Winners and Board of Commissioners.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 7:15 p.m.


  
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President Nowicki

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yea	Nay	Abstain

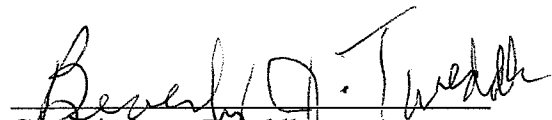
ATTEST:

ABSENT  
\_\_\_\_\_  
Vice President Gibson

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yea	Nay	Abstain

  
\_\_\_\_\_  
Secretary Stewart

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yea	Nay	Abstain

  
\_\_\_\_\_  
Commissioner Tweddle

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yea	Nay	Abstain

  
\_\_\_\_\_  
Commissioner Miller

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yea	Nay	Abstain