

LAKEHAVEN UTILITY DISTRICT
King County, Washington

REGULAR BUSINESS MEETING
August 23, 2007

A regular meeting of the Board of Commissioners of the Lakehaven Utility District, King County, Washington, was held on August 23, 2007 at Lakehaven Center, 31531 First Avenue South, Federal Way, Washington, 98003.

President Miller called the meeting to order at 6:00 p.m. and asked Commissioner Nowicki to lead the flag salute. Members/officials present were as follows:

Don Miller	President of the Board
Ron Nowicki	Vice President of the Board
Chuck Gibson	Secretary of the Board
Ed Stewart	Commissioner
Beverly Tweddle	Commissioner
Don Perry	General Manager
John Bowman	Engineering/Water Manager
Steve Pritchett	General Counsel
Morgan Dennis	Director of Finance/Information System

APPROVAL OF MINUTES

Upon motion of Commissioner Gibson, which was duly seconded by Commissioner Tweddle, the Board unanimously **adopted** the minutes of the meeting of July 19, 2007, as presented.

APPROVAL OF AGENDA

Mr. Pritchett requested to add Action Item #57, 2007 Server Room Relocation Project to the agenda.

Upon motion of Commissioner Tweddle, which was duly seconded by Commissioner Miller, the Board unanimously **approved** the evening's agenda as presented, with the addition of Action Item #57, 2007 Server Room Relocation Project.

COMMISSIONER COMMENTS

Commissioner Miller commented on the article from the News Tribune regarding researchers from Oregon State University performing drug testing by using just a teaspoon of wastewater from a city's sewer plant.

CORRESPONDENCE

Don Perry handed out a letter from Village Green Retirement Campus requesting use of the fire hydrant meter for Festival Days at no charge. Discussion was held on this matter, and it was the consensus of the Board that we can do it prudently and as part of the District's participation in water conservation. The Board also agreed that the General Manager could do this for similar future community events without Board approval.

CONSENT AGENDA

The Board commented on a voucher for an employee settlement in the amount of \$10,956.00. Mr. Pritchett explained that this was a settlement for unpaid overtime compensation. He also reported to the Board that there is one other employee that will receive a settlement for this as well.

Upon motion of Commissioner Gibson, which was duly seconded by Commissioner Twedde, the Board unanimously **approved** the Consent Items as presented below.

Accounts Payable Vouchers and Payroll Transactions with the warrant dates of 8/8/07, 8/13/07, 8/14/07, 8/15/07 and 8/23/07.

Maintenance Fund No. 11-333-0510

- 8/13/07 Voucher nos. 9512-9515, total amount of \$1,921.07;
- 8/14/07 Voucher nos. 9516-9605, total amount of \$218,780.42;
- 8/15/07 Voucher no. 9619, total amount of \$10,956.00;
- 8/23/07 Voucher no. 9634-9714, total amount of \$288,909.90.

Construction Fund No. 11-333-3510

- 8/15/07 Voucher nos. 9606-9618, total amount of \$242,705.50;

PWTF Redondo Outfall Fund No. 11-333-6040

None

<u>Payroll – Fund No. 11-333-0530</u>	<u>08/08/07</u>	<u>8/23/07</u>
Warrants:	\$ 0.00	979.67
Direct Deposits:	\$ 207,800.30	175,974.91
Benefit Warrants:	\$ 148,067.84	52,786.95
	(voucher nos. 9497-9511)	(voucher nos. 9620-9633)
<u>Withholding/FICA</u>	<u>\$ 91,769.40</u>	<u>73,398.97</u>
Total Amount of:	\$ 447,637.54	303,140.50

ACTION ITEMS

#46, Asphalt Program: Mr. Haase reported that the cost of the complete contract is significantly higher than predicted, and no petroleum cost adjustment factor was included in the contract. Because the cost of petroleum is so unpredictable, most companies did not want to bid

