

LAKEHAVEN UTILITY DISTRICT
King County, Washington

REGULAR BUSINESS MEETING
April 12, 2007

A regular meeting of the Board of Commissioners of the Lakehaven Utility District, King County, Washington, was held on April 12, 2007 at Lakehaven Center, 31531 First Avenue South, Federal Way, Washington, 98003.

President Miller called the meeting to order at 6:00 p.m. and lead the flag salute. Members/officials present were as follows:

Don Miller	President of the Board
Ron Nowicki	Vice President of the Board
Chuck Gibson	Secretary of the Board
Ed Stewart	Commissioner
Beverly Tweddle	Commissioner
Don Perry	General Manager
Steve Pritchett	General Counsel

APPROVAL OF AGENDA

Upon motion of Commissioner Nowicki which was duly seconded by Commissioner Tweddle, the Board unanimously **approved** the evening's agenda as presented.

CONSENT AGENDA

Upon motion of Commissioner Stewart, which was duly seconded by Commissioner Nowicki, the Board unanimously **approved** the Consent Items as presented below.

1. Accounts Payable Vouchers and Payroll Transactions with the warrant dates of 4/12/07, 4/13/07 and 4/16/07

Maintenance Fund No. 11-333-0510

4/12/07, voucher nos. 8298-8309, total amount of \$5,762.61;

4/13/07, voucher nos. 8310-8427, total amount of \$242,692.42.

Construction Fund No. 11-333-3510

4/16/07, voucher nos. 8428-8438, total amount of \$86,167.44.

PWTF Well Site & Emerg Power Fund No. 11-333-6020

4/16/07, voucher nos. 8439-8440, total amount of \$720.16.

2. Special Meeting of April 19; rescheduling this meeting to April 19th at 1:30 p.m. and schedule a special meeting for May 3, 2007 at 1:30 p.m.

ACTION ITEMS

#28, Dapp – Appeal of Sewer Stub Charges: Mr. Pritchett briefly reviewed this issue as it had been discussed in past meetings. He referred to the letter Mr. Dapp wrote to the District to appeal what he felt were extra charges, which he felt he should not be required to pay. A discussion followed about this project and the concerns expressed by Mr. Dapp. The procedures and costs that were tracked by staff for this project were also discussed to enable the Board to consider this item further. Subsequent to the discussion, the Board addressed this item.

Upon motion of Commissioner Gibson, which was duly seconded by Commissioner Nowicki, the Board unanimously **approved** keeping the charge as calculated for the two parcels owned by Raymond Dapp for the sewer project located in the Lakota Beach area.

INFORMATION ITEMS

#1, On-Call Contract: Mr. Yoder, the District's Manager of Field Operations, stated that Field Operations and Purchasing had worked together to develop specifications for an on-call contract that would enable District staff to accomplish work such as main replacements, emergency repairs, control panel change-outs, etc., without having to go through the lengthy bidding process, which would not only save time, but would also ensure that the District remain in compliance with state law and District policy. In addition, staff is currently required to declare an emergency before contacting a contractor to make repairs in emergency situations. Mr. Yoder also indicated that there are several new hires on staff and it takes time to get them up to speed so they can help balance out the workload by being flexible enough to work in different areas. By having an on-call contractor on board, staff would be able to keep up with the current workload as well as have more flexibility to adequately train new staff. He noted this contract is very similar to force account work, unit price for equipment and labor are up front, and prices for materials are percentage over cost. He reported one successful bid was received by Northwest Cascade and it included electrical, underground water and sewer. The contract included prevailing wages for all of the equipment that is necessary for the work and small tools were all included in the labor rate. A discussion followed regarding the need for such a contract and how it would benefit the District and its ratepayers. Subsequent to the discussion, it was the consensus of the Board to consider this item at this meeting.

Upon motion of Commissioner Gibson, which was duly seconded by Commissioner Nowicki, the Board unanimously **amended** the agenda to add **Action Item #29, On-Call Contract; Approval.**

Action Item #29, On-Call Contract; Approval: Upon motion of Commissioner Nowicki, which was duly seconded by Commissioner Gibson, the Board unanimously **approved** an On-Call Contract with Northwest Cascade for an amount not to exceed \$200,000.

